

**Elgin High School Parent Council**  
**Meeting held on 7 November 2017 at 7.00pm**

<b>Attendees:</b>	Mary Dow (Secretary)	Kirsty Anderson (Treasurer)
	Jillian Johnston (Vicechair)	Patrick Leonard
	Judith McIntyre	Jenny Petrie
	Yvette Taylor	Hugh McCulloch
	Cllr John Divers	Graham Leadbitter

<b>Apologies:</b>	Gail Ewan	Kay Laing
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<b>1.</b>	<p><b>Previous Minutes – 22 August 2017</b></p> <p>These were approved.</p> <p>Proposed: Jillian Johnston      Seconded: Yvette Taylor</p>	
<b>2.</b>	<p><b>Apologies</b></p> <p>Apologies were noted.</p>	
<b>3.</b>	<p><b>Election of Officebearers</b></p> <p>The following members were nominated and selected by all Parent Council Members present:-</p> <p>Patrick Leonard – Chair  Yvette Taylor – Vicechair  Kirsty Anderson – Treasurer  Mary Dow – Secretary</p>	
<b>4.</b>	<p><b>New School Building</b></p> <p>Hugh McCulloch welcomed everyone to the new School and advised it was now fully functional with just a few bits and pieces being carried out. Work is continuing on demolishing the old building and constructing a new 3G playing field.</p>	
<b>5.</b>	<p><b>Vision and Values</b></p> <p><b>Tracking, Monitoring and Reporting Procedures</b></p> <p>Hugh McCulloch advised that now they had moved into the new school they would be arranging a full consultation with staff, students, parents and the wider Community on the Vision and Values of the school. He asked the views of the Parent Councils on driving this forward. He also stated that Principle Teachers had been asked and this would be taken forward during the In-service days.</p> <p>The following ideas were put forward:-</p> <ul style="list-style-type: none"> <li>• Look at how to include everyone in the Mission Statement.</li> <li>• When will ex-pupils be invited into the school? Take this opportunity to ask for their views.</li> <li>• Hold an open evening and invite neighbours and take the opportunity to thank them for their patience whilst the school was being built.</li> <li>• Website.</li> <li>• As a starting point ask pupils to do personal statements. S1 pupils will have different views to S6 pupils.</li> <li>• Ask P7 pupils what are their expectations are of the High School..</li> <li>• Gain thoughts of S2 pupils a year after starting.</li> <li>• Possibly arranging for S6 pupils to have a stall in the St Giles Centre/Asda/Tesco</li> </ul>	

	<p>etc. asking people the same list of questions.</p> <ul style="list-style-type: none"> <li>• Attendance at local Bingo nights – they are likely to have a lot of information and have probably lived in Elgin for a long time.</li> <li>• Attendance at Girl Guides etc.</li> <li>• Sell the school – “we are moving forward and achieving well”.</li> <li>• Survey Monkey.</li> <li>• Christmas Fair – offer tour of school (check dates don’t clash with New Elgin (7<sup>th</sup> December) and Greenwards (5<sup>th</sup> December) Christmas Fairs.</li> </ul> <p>Hugh McCulloch thanked the Parent Council for their views and said to contact him direct should they have any other thoughts.</p>	
<b>6.</b>	<p><b>Parent Council Finance</b></p> <p>Mary Dow agreed to arrange payment of the Invoice for the Prize Giving photos (£126.07).</p>	MD
<b>7.</b>	<p><b>AOCB</b></p> <p>A member asked if pupils knew who they should highlight any issues with the new school to. Hugh advised this would be through their Registration teacher and he often asks pupils their thoughts on the new school.</p> <p>Hugh advised that the new soap dispenses were not compatible with the soap that the school had in stock and only took soap in bags which was costly. In view of this they have been offered 50 free soap dispensers with a bulk order of soap which can be re-filled when required.</p> <p>One member stated that his children had said they liked the lockers and the stairs being wider so they don’t bump into each other and were also very impressed with the PE block.</p>	
<b>8.</b>	<p><b>Dates of Future Meetings/events</b></p> <p>Parent Council meeting – Tuesday 23 January 2018 at 7pm</p>	